

DATE: JANUARY 10, 2013

RJ13WRJ11

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CORRECTIONAL COUNSELOR II  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPT MILITARY AFFAIRS AND PUBLIC SAFETY  
REGIONAL JAIL & CORRECTIONAL FACILITY  
WESTERN REGIONAL JAIL  
CABELL

SCHEDULE: ROTATING SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: AN EMPLOYEE IN THIS CLASS PERFORMS A VARIETY OF TASKS RELATED TO THE CLASSIFICATION OF INMATES, AND PROGRAMMING FOR INMATES IN A REGIONAL JAIL. THE WORK MAY INVOLVE A HIGH DEGREE OF MENTAL STRESS FROM CONSTANT CONTACT WITH INMATES. THIS EMPLOYEE MUST HAVE THE ABILITY TO PREPARE INITIAL CLASSIFICATION AND RECLASSIFICATION SUMMARIES AS A MEMBER OF THE CLASSIFICATION COMMITTEE. PROVIDE BOTH INDIVIDUAL AND GROUP COUNSELING FOR INMATES. COORDINATE AND SUPERVISE SOCIAL SERVICES AND PROGRAMS FOR THE INMATES. CONSULT WITH MEDICAL AND MENTAL HEALTH PROFESSIONALS REGARDING TREATMENT FOR INMATES. UNDER THE DIRECTOR OF INMATE SERVICES MUST BE ABLE TO PREPARE INDIVIDUAL TREATMENT PLANS FOR INMATES. REVIEW AND EVALUATE PROGRESS OF INMATES AS IT RELATES TO DEFINED TREATMENT PLAN. COMPLETE AND DISTRIBUTE INMATE FINANCIAL AFFIDAVITS. PERFORM RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: A BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH A MAJOR IN CRIMINAL JUSTICE, CORRECTIONS, PSYCHOLOGY, SOCIOLOGY, COUNSELING OR COUNSELING AND GUIDANCE, EDUCATION, THERAPEUTIC RECREATION OR CLOSELY RELATED FIELD.  
SUBSTITUTION: NONE.

SALARY: PAY GRADE 011 \$24,912.00 - \$46,092.00

DEADLINE: JANUARY 19, 2013

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TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
DEBORAH MARCUM  
REGIONAL JAIL & CORRECTIONAL FACILITY  
WESTERN REGIONAL JAIL  
ONE O'HANION PLACE  
BARBOURSVILLE, WV 25504

PLEASE INCLUDE POSTING NUMBER RJ13WRJ11 ON APPLICATION